

# **CONTRACTOR REQUIREMENTS AND REGULATIONS**

**The Owners and Racquet Club Association employ a variety of contractors from time to time to perform work within units and/or on the exteriors of the buildings and grounds. In order to protect the owners or Association from legal action as well as maintaining the integrity and appearance of the Racquet Club, certain requirements are mandated. They are as follows.**

- 1. All contractors shall have acquired the necessary permits and shall be duly licensed to perform their respective trade in Indian River County/City of Vero Beach and shall record the appropriate license number information with the Maintenance personnel prior to activity.**
- 2. All contractors shall be properly insured to perform the work intended and shall provide a copy of such insurance policy or, if permitted by Maintenance personnel, furnish the information of the insurance coverage in lieu of the policy.**
- 3. Contractors shall abide by the permissible working hours which are Monday thru Friday 8:00 AM to 5:00 PM, Saturday 8:00 AM until 12:00 PM. Saturday is limited to "quiet work" only, i.e., painting, wallpapering. Emergency is neither time nor day restricted.**
- 4. Cleanup will be done at the end of each day and at job end but always prior to 5:00 PM. Cleanup will include the immediate work area, walkways, balconies, stairwells, elevators, lobbies, garages or any used location on the common grounds.**
- 5. Contractors are prohibited from depositing large, bulky or heavy materials in the building trash bins but will dispose of same using their own vehicles.**
- 6. Contractors will take all precautions to minimize noise since it travels through the building with ease. In those instances where noise is a normal byproduct of the activity, the contractor will advise Maintenance personnel prior to the start so notices can be posted listing the source and estimated length of time.**
- 7. Contractors, when working in an unoccupied unit, will not avail themselves of the cooking or eating facilities therein. Consumption of alcohol is prohibited and smoking is not allowed within a Unit.**
- 8. The Owner has sole responsibility, when engaging a contractor, to make said contractor aware of these requirements and the Owner is held responsible to assure contractor compliance.**

**Failure of a contractor to fully comply with these rules may result in the loss of permission to work at The Racquet Club whether employed by the Owner or the**